



Checklist - Specifying Reclaimed Wood Materials

Schematic Design Phase

Ensure reclaimed wood product(s) are in the basis of design

Design Development Phase

Obtain larger product sample(s) from manufacturer to showcase character variation and finish selection

Construction Doc & Bid Phase

Provide square footage estimate to manufacturer

Send Technical Specs which include reuse characteristics to bidders

Specifying Arch:
Include full product description in specifications manual

Design Arch:
Include full detailed note in bid set

Construction Administration Phase

Instruct the GC to contact the Basis of Design supplier

Arrange an early meeting with GC to review reuse considerations, lead times, securing inventory options, and technical specifications

Securing Inventory

Follow through with purchase or retainer to hold materials. Confirm back up source if needed.